

**DR. BHIMRAO
AMBEDKAR LAW UNIVERSITY, JAIPUR**
डॉ. भीमराव अम्बेडकर विधि विश्वविद्यालय, जयपुर

**GUIDELINES RELATING TO CONDUCT AND EVALUATION OF
EXAMINATIONS FOR PROGRAMME OF
POST GRADUATE DIPLOMA DEGREE ONE YEAR FOR AFFILIATED
COLLEGES [APPLICABLE TO ALL POST GRADUATE DIPLOMA COURSES
FROM THE SESSION 2023-24]**

The name of the course shall be One Year Post Graduate Diploma. A Post Graduate Diploma degree programme in Law for Affiliated Colleges shall be of One Year (Annual Scheme) as a Regular Course. These guidelines shall come into force from the session 2023-24.

I. ELIGIBILITY:

A student shall be required to have a minimum attendance of 75% or more in the aggregate of all the courses/papers taken together in a year subject to University rules and regulations prevailing from time to time.

A Student who has been detained due to shortage of attendance shall not be allowed to take the examination. He/she has to take fresh admission.

In case any student appears by default, who in fact has been detained by the University or college, his / her result shall be treated as null and void.

II. EXAMINATION AND EVALUATION:

- a. The university shall hold examinations for awarding One Year Post Graduate Diploma Degree in Law as per the prescribed Scheme of Teaching and Examinations and Syllabi which will be evaluated through Annual Examination.
- b. Only the regular students enrolled with ALU shall be eligible to take the examinations.
- c. The schedule of examination shall be notified by the University at least 10 days prior to the first day of the commencement of Annual Examinations.
- d. A candidate for passing in any One Year Post Graduate Diploma Course in Law Examination must obtain a minimum of 40% marks in each paper and 48% Marks in the aggregate.

A Candidate admitted for One Year PG Diploma Course has to complete his/her course within the same Academic Session in which he/she has taken admission.

The candidate has to pass this examination only in One Academic Year in which he /she takes the admission in the course.

All successful candidates, who obtain 60% marks of the total aggregate, shall be placed in First Division and those who obtain not less than 48% but below 60% of the total aggregate marks shall be placed in Second Division. A candidate obtaining aggregate of 70% and above marks shall be placed in first class with distinction.

III. GRACE MARKS:

Marks with (*) against a subject in the mark sheet denote **fail /grace** in the subject. To pass, one percent (01%) marks (to be rounded off at higher side, in case of fraction) of the maximum marks of appeared subject(s) / paper(s) by the examinee shall be awarded to him/her divided into the maximum of two (02) subject(s) / paper(s). Further such grace marks shall only be awarded to him/her either in individual subject(s) / paper(s) divided into the maximum of two (02) subject(s) / paper(s) or for making his/her 48% i.e. aggregate marks to pass the examination. Non-Appearance of a candidate in any paper will make him/her ineligible for grace marks. The place of a passed candidate in the examination list will, however be determined by the aggregate marks he/she secures from the examiner and he/she will not become entitled to a higher division by the award of grace marks. Distinction won in any subject at the examination is not to be forfeited on the score that a candidate has secured grace to pass the examination.

NOTE: The Grace marks will be awarded only if Candidate appears in all the papers prescribed for the main examination.

IV. REVALUATION:

1. Re-evaluation shall only be permitted to the candidate to apply only in maximum of two (02) theory papers of the main examination. **There shall be no revaluation in Paper Sixth i.e. Dissertation.**
2. Re-evaluation includes Scrutiny of marks. No separate application shall be accepted for Scrutiny of marks.
3. The candidate may apply for re-evaluation within 15 Days from the date of the declaration of main examination result declared or date decided by COE, as per the convenience of the University. Result declared as a clearance of RL, RW/EX, UM category shall not be entitled to apply for Re-evaluation, after the expiring of the last date for applying the Re-evaluation. Rules, Regulations relating to fee and procedure for Re-evaluation shall be available on University website (www.alujaipur.ac.in). Re-evaluation fee may be revised by the University.
4. In case of any error being detected during the preparation of result/marks sheet or brought to notice afterwards, the University shall have an authority to make the corrections accordingly and may direct such candidate to return the original mark sheet to the University.
5. Moreover, the result of Revaluation shall also be considered for the award of the merit to the candidate for the main examination.

V. RANKING/ORDER OF MERIT:

Ranking/Order of Merit shall be based on the aggregate marks secured for all the papers of Current Academic Year of the PG Diploma course subject to the condition that the student has passed all the papers/ subjects in his/her first attempt and without award of Grace Marks in any subject/paper or in Aggregate. Separate ranking will not be there for each of the subjects/years.

Moreover, the result of Revaluation shall also be considered for the award of the merit to the candidate for the main examination.

VI. AWARD OF DEGREE:

A student shall be awarded One Year Post Graduate Diploma Degree if:

1. He / She has enrolled himself/herself, as a regular student, undergone the prescribed course of studies, successfully completed the theory examinations/Practicals/Viva-voce, Dissertation etc. as specified in the curriculum within the stipulated time and secured the minimum prescribed marks in all the courses.
2. There are no dues outstanding in his/her name.
3. No disciplinary action is pending against him/her.
4. He/She fulfills the complete requirements as prescribed in course curriculum and examination schemes.
5. The degree shall be conferred in Convocation of the University. Meanwhile, University shall issue Provisional Certificate as a proof of completion of course successfully.

